How to Register to Remember Portal

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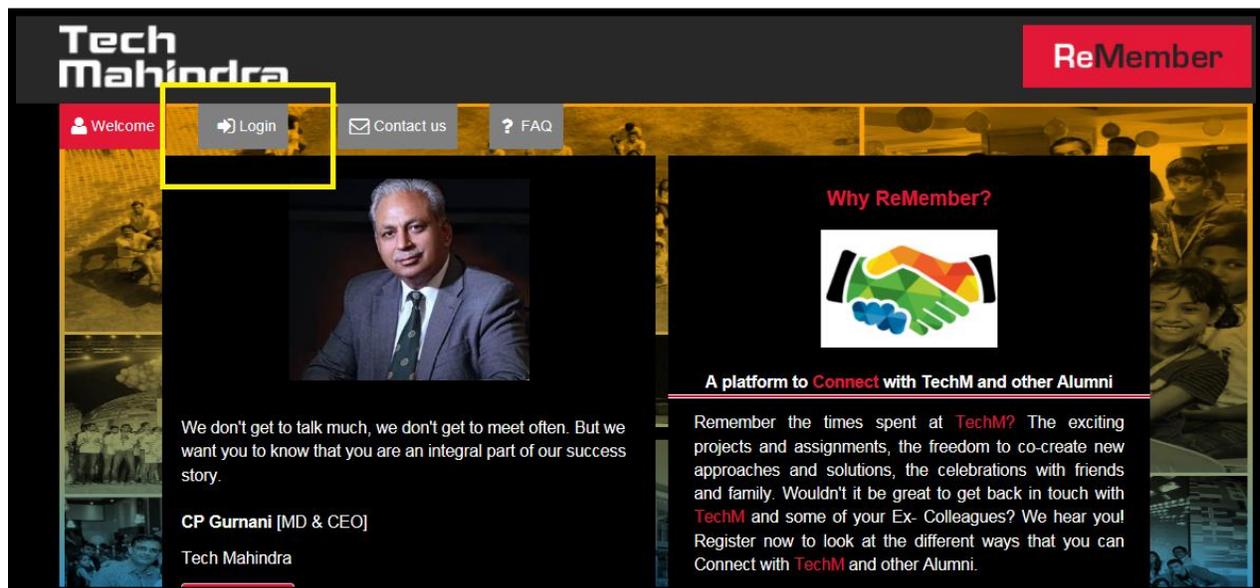
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Introduction:

- For any exit related queries, Ex-associates should raise ticket in remember portal.

- All the Ex-associates who were separated from system, will have the access for remember portal.

- Link: https://remember.techmahindra.com/loginpages/loginnew.aspx

How to Register to Remember portal

Step 1.1: **Click on Login tab (Highlighted in the below screenshot):**

Step 1.2: **Enter the EMP ID only(Numeric) and Click on continue:**

Step 1.3: **The below Register page will appear, where associate need to enter "Date of Joining" or "PAN number" – Check the "Terms and Conditions" dialog box and Click on "Generate Password"**

The below Pop-up will be displayed, once you click generate password after entering the corerct details:
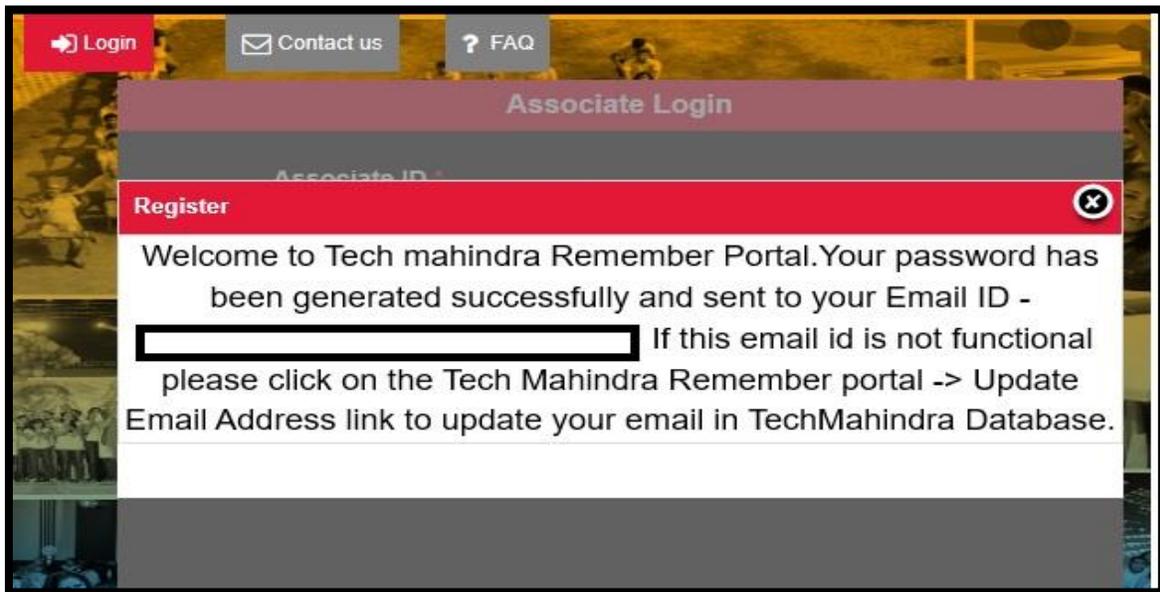

Check your Email ID and you will receive default password for Login. You can change the password if you wish to.

How to update the Email address?

For associate's who did not receive any password to their personal email ID, they should update their email-id in the remember portal by following below steps:
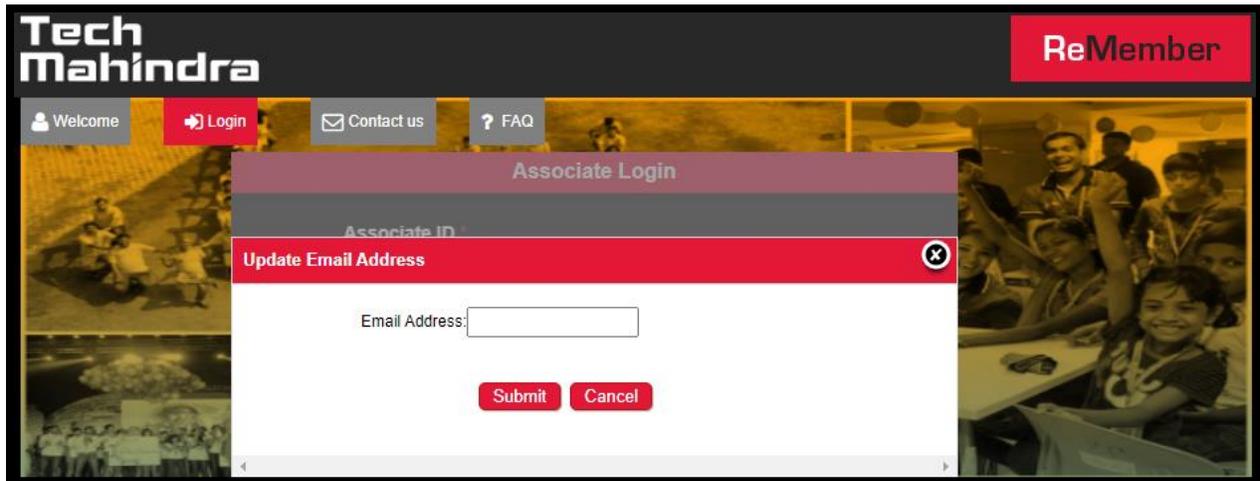
<u>**Step 2.1**</u>**: Click on "Update Email Address" highlighted in the below screenshot.**
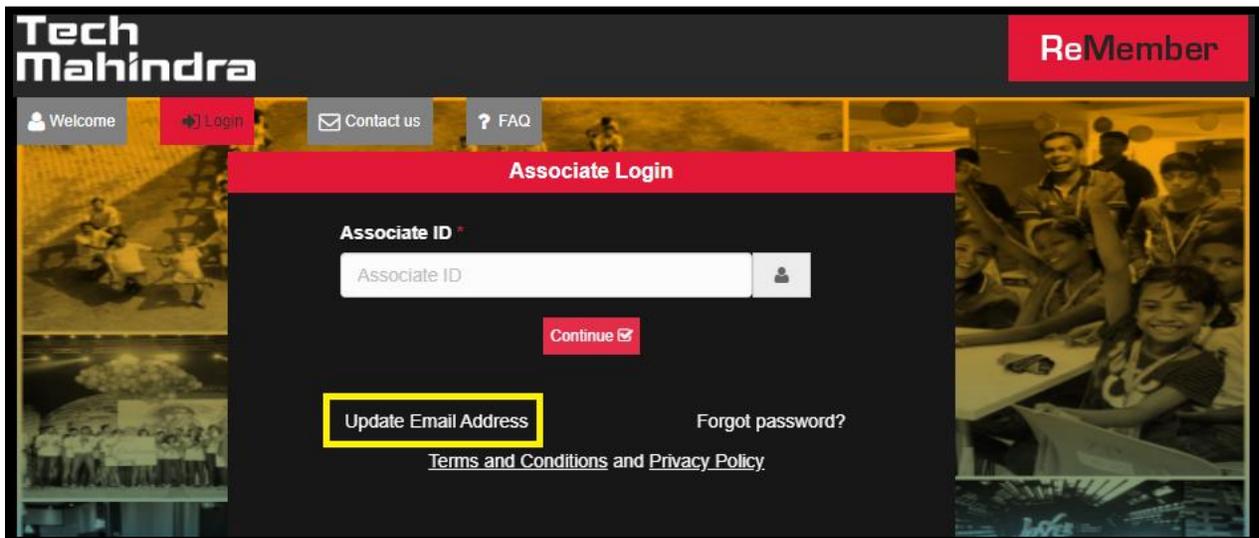

<u>**Step 2.2**</u>**: The below pop-up will open and you will have to Enter your Employee ID, Date of Birth and Date of Joining. Click on Submit once the details are entered.**
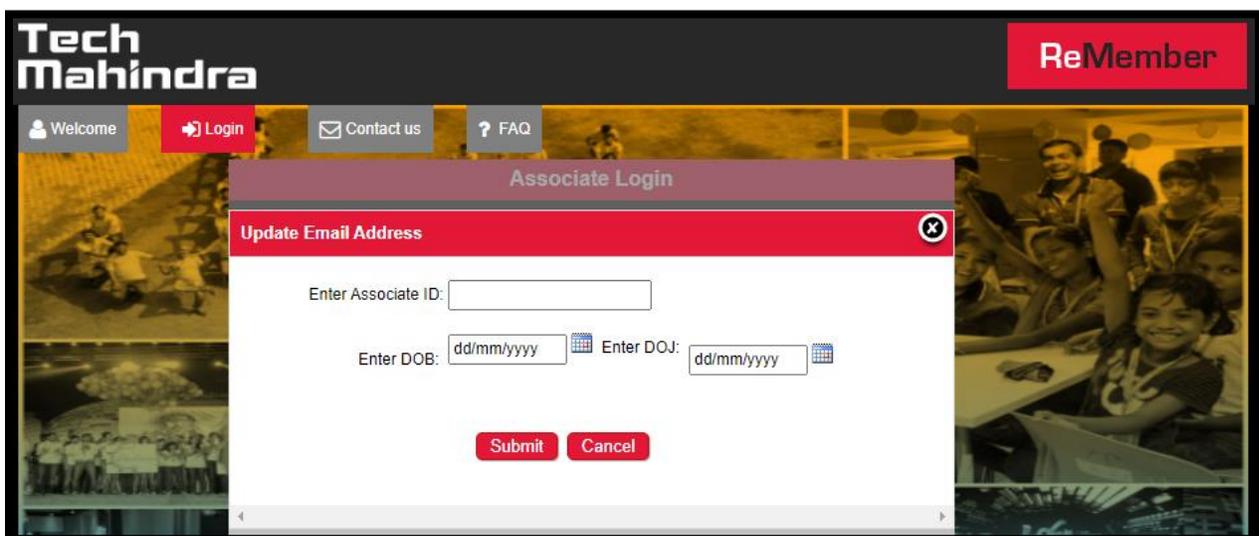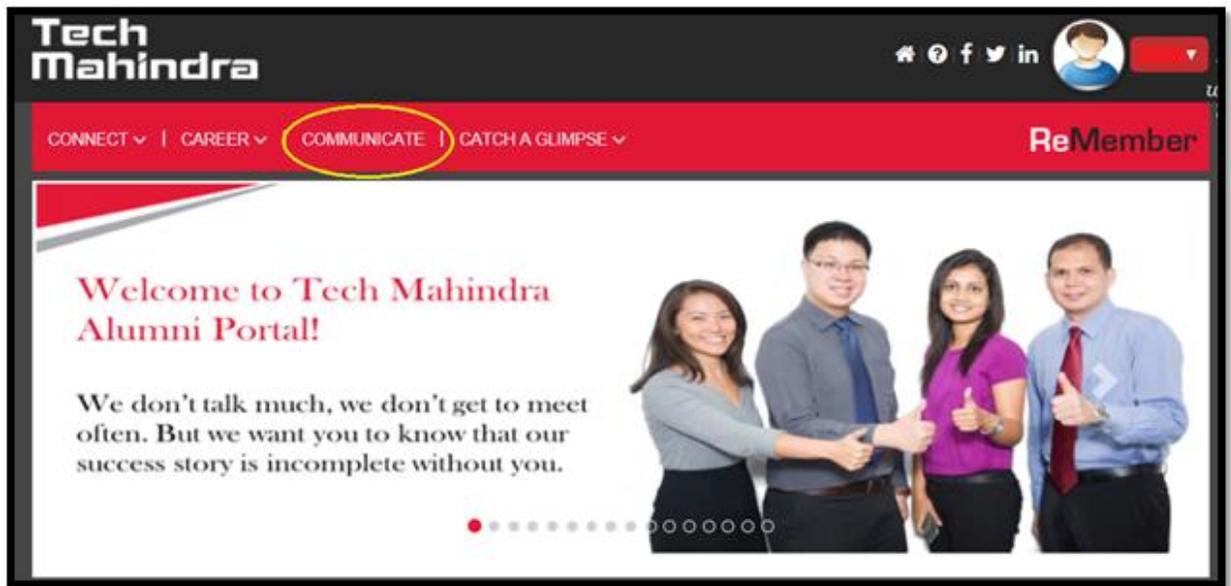
Step 2.3: Enter the Email ID which you want to update and click submit.

➢ **On successful submission, you will receive the below pop-up and the Email ID will be updated within "3 Working days". Request you to Login with your Updated Email ID after "3 Working days".**
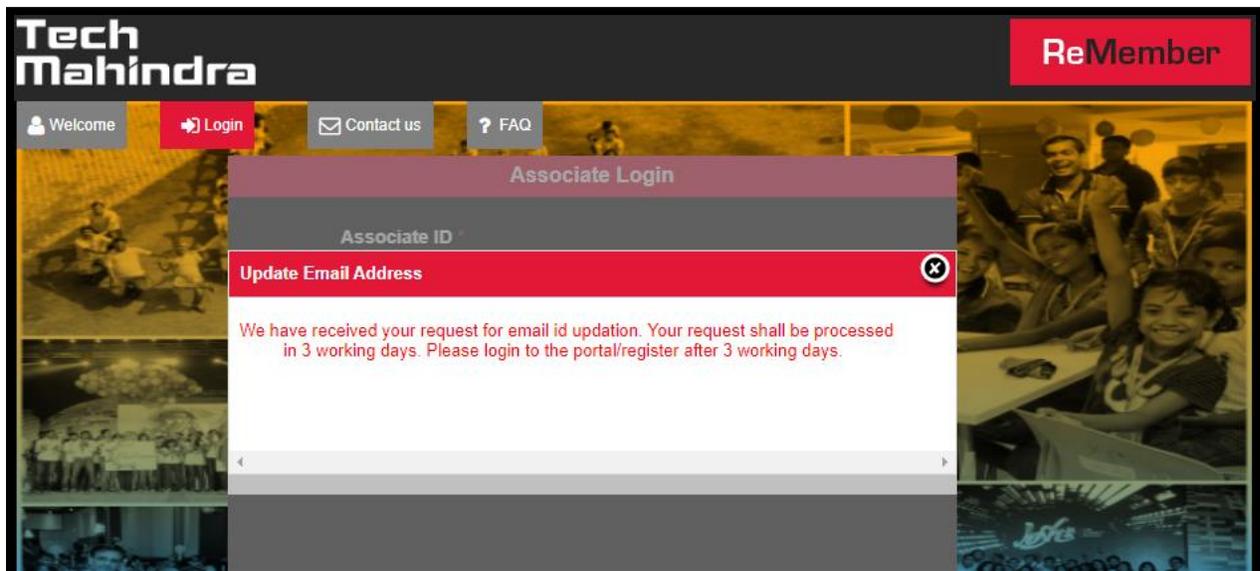
Once you logged in to the portal, the below screen will appear. Kindly click on the Communicate for more details such as FFS statements, Relieving documents, Pay Slips, PF details, From 16 and etc.:

Thank You